

**Rental Application**

**A \$ 75 non-refundable application fee is required for investigation.**

Instructions: A separate application must be filled out by each applicant (even if married). Completely fill out each blank and sign where indicated.

**Fair Housing Opportunity:** "It is illegal, pursuant to the Ohio Fair Housing Law, Division (H) of section 4112.02 of the Ohio Revised Code and the Federal Fair Housing Law, 42 USCA.3601, to refuse to sell, transfer, rent, lease, sublease, or finance housing accommodations, refuse to negotiate for the sale or rental of housing accommodations or otherwise deny or make unavailable housing accommodations because of race, color, religion, sex, family status, ancestry, handicap, or national origin; or to discriminate in advertising the sale or rental or housing. In financing of housing, or in the provision of real estate brokerage." It is also illegal, for profit, to induce or attempt to induce a person to sell or rent a dwelling by representation regarding the entry into the neighborhood of a person or persons belonging to one of the protected classes.

I have read and understand the above fair housing information \_\_\_\_\_

**PERSONAL**

APPLICANT First name: \_\_\_\_\_ MiddleName \_\_\_\_\_ Last name \_\_\_\_\_

MARITAL STATUS: \_\_\_\_\_ Single \_\_\_\_\_ Married since (date) \_\_\_\_\_ Divorced since (date) \_\_\_\_\_

BIRTH DATE: \_\_\_\_\_ SS# \_\_\_\_\_ DRIVERS LICENSE State Issued by \_\_\_\_\_ # \_\_\_\_\_

**ADDRESSES**

Present Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_ Since \_\_\_\_\_ Rent/ Month \_\_\_\_\_ Present Phone (\_\_\_\_) \_\_\_\_\_

Present Landlord \_\_\_\_\_ Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Is present rent up to date? Yes No Have you given notice? Yes No Have you been asked to leave? Yes No

Previous Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_ Since \_\_\_\_\_ Rent/ Month \_\_\_\_\_ Present Phone (\_\_\_\_) \_\_\_\_\_

Previous Landlord \_\_\_\_\_ Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Was rent up to date? Yes No Had you given notice? Yes No Had you been asked to leave? Yes No

Next Previous Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_ Since \_\_\_\_\_ Rent/ Month \_\_\_\_\_ Present Phone (\_\_\_\_) \_\_\_\_\_

Previous Landlord \_\_\_\_\_ Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Was rent up to date? Yes No Had you given notice? Yes No Had you been asked to leave? Yes No

**OCCUPANTS**

Number to occupy \_\_\_\_\_ Do you smoke \_\_\_\_\_

NAME	RELATIONSHIP	BIRTH DATE

Date desired to move in \_\_\_\_\_ Garage is desired \_\_\_\_\_

**CARS**

Make/Model/color #1 \_\_\_\_\_ State \_\_\_\_\_ License Plate #1 \_\_\_\_\_ Lien Holder #1 \_\_\_\_\_

Make/Model/color #2 \_\_\_\_\_ State \_\_\_\_\_ License Plate #2 \_\_\_\_\_ Lien Holder #2 \_\_\_\_\_

**EMPLOYMENT**

EMPLOYER \_\_\_\_\_ Since \_\_\_\_\_ EMPLOYER \_\_\_\_\_ PREVIOUS Since \_\_\_\_\_

Street/City \_\_\_\_\_ Street/City \_\_\_\_\_

What do you do? \_\_\_\_\_ What did you do? \_\_\_\_\_

Supervisor \_\_\_\_\_ Work Hrs. \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ Supervisor \_\_\_\_\_ Work Hrs. \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

**INCOME**

Current Income \$ \_\_\_\_\_ Weekly/Biweekly/Monthly/Yearly Source \_\_\_\_\_  
Current Income \$ \_\_\_\_\_ Weekly/Biweekly/Monthly/Yearly Source \_\_\_\_\_  
Current Income \$ \_\_\_\_\_ Weekly/Biweekly/Monthly/Yearly Source \_\_\_\_\_  
Bank/Credit Union \_\_\_\_\_ Acct.# \_\_\_\_\_ Bank/Credit Union \_\_\_\_\_ Acct.# \_\_\_\_\_

**REFERENCE**

Relative \_\_\_\_\_ Relation \_\_\_\_\_ Non-Relative Reference \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ Address \_\_\_\_\_  
Non-Relative Reference \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ Emergency Contact \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

**CREDIT ACCOUNTS**

Current (open) include Credit Card(s)  

CREDITORS NAME	ADDRESS	ACCOUNT #	PAYMENT	CURRENT
_____	_____	_____	\$ _____	Yes No
_____	_____	_____	\$ _____	Yes No

Explain any "YES" answers on back with names and details.

Has any signer ever been sued for bills? Yes No Has any signer ever been sued for eviction? Yes No  
Has any signer ever been bankrupt? Yes No Has any signer ever been guilty of a felony? Yes No  
Has any signer ever broken a lease? Yes No Is the total move-in amount available now (rent and deposit)? Yes No  
Name in which utilities are now billed and account number \_\_\_\_\_ # \_\_\_\_\_

Applicant authorizes the owner to contact past and present landlords, employers, creditors, credit bureau, neighbors and any other sources deemed necessary to investigate applicant.

All the information is true, accurate and complete to the best of applicant's knowledge. Owner reserves the right to disqualify tenant if information is not as represented.

ANY PERSON OR FIRM IS AUTHORIZED TO RELEASE INFORMATION ABOUT THE UNDERSIGNED UPON PRESENTATION OF THIS FORM OR A PHOTOCOPY OF THIS FORM AT ANY TIME

X \_\_\_\_\_  
APPLICANT DATE

It is understood and agreed between the parties that in the event the payer's application for said suite is rejected, then the said sum so received shall be returned to the payer less the non-refundable application fee. In the event this application is approved and accepted, then said amount (less application fee) shall be applied to the security deposit as called for in the lease entered into between both parties. In the event that said application is approved and accepted by the landlord and payer refuses to enter into a lease agreement for the period of time as called for in the payer's application, then the sum received shall be retained to serve as liquidated damages for damages landlord will suffer by reason of payer failing to enter into tenancy of the above stated suite. The acceptance or rejection of payer as a tenant shall remain within the sole discretion of the landlord in accordance with applicable local, state and federal laws. Only signature on the lease will constitute final acceptance by the landlord.

DO NOT WRITE BELOW THIS LINE  
THIS SECTION TO BE COMPLETED BY INTERVIEWER  
Credit Report: (Favorable/Unfavorable) By: \_\_\_\_\_  
Other Comments: \_\_\_\_\_  
Deposit: \_\_\_\_\_ Option \_\_\_\_\_ Monthly Rent \_\_\_\_\_  
Unit Applied For: \_\_\_\_\_  
Terms of Lease \_\_\_\_\_ Months \_\_\_\_\_  
Move-in Date \_\_\_\_\_ Lease Expires \_\_\_\_\_ Num. Keys \_\_\_\_\_  
Total Number of Occupants \_\_\_\_\_  
Utilities to be paid by tenants Gas Electric Water

If you have a question about the interpretation or legality of this form please consult an attorney or other qualified person.